

# **SPOTSYLVANIA COUNTY**

## REPUBLICAN COMMITTEE

# Bylaws of the Spotsylvania County Republican Committee (SCRC) of the Republican Party of Virginia

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# Bylaws of the Spotsylvania County Republican Committee (SCRC) of the Republican Party of Virginia

## **ARTICLE I - NAME**

The name of this organization shall be the "Spotsylvania County Republican Committee (SCRC)."

### ARTICLE II – ORGANIZATION

The SCRC is organized under and governed by the Plan of Organization of the Republican Party of Virginia (hereinafter, "State Party Plan"). These bylaws shall govern all actions of the SCRC and shall not be suspended; provided that no action of this organization, nor tenet of these bylaws, shall conflict with the State Party Plan as amended from time to time; and if there shall be a conflict, the provisions of the State Party Plan shall prevail.

The SCRC shall have general authority over all Republican Party activities in Spotsylvania County, Virginia. The SCRC shall fix the basis of representation by delegates to local conventions and the time and place for holding local conventions. The SCRC shall decide all controversies and contests arising within the County concerning local Republican Party affairs, and it shall have the power to nominate a candidate or candidates for public office by a two-thirds (2/3) vote of a quorum in the meeting after due notice of a meeting for such purpose is given to all members of the SCRC; to remove from office any member of the SCRC under the provisions of Article V, Section I; to approve in advance, either upon specific request or by adoption of a budget, expenditures of money for which it is responsible; and to establish an aggregate sum of money that may be borrowed in the name of the SCRC for any fiscal year.

## **ARTICLE III - OBJECTIVES**

The purpose of this organization is to promote the principles and achieve the objectives of the Republican Party; to seek and encourage qualified candidates to seek public office; to elect Republican officials; and to otherwise execute the State Party Plan.

## **ARTICLE IV – DEFINITIONS**

The definitions set forth in the State Party Plan shall apply wherever used in these bylaws. The use of nouns and pronouns within these bylaws shall be construed to denote either gender.

## ARTICLE V – MEMBERSHIP

The SCRC shall have seven (7) categories of members, namely: the Chairman, Ex Officio Members, Precinct Members, At Large Members, Associate Members, Honorary Members, and Student Members

#### **SECTION A: QUALIFICATIONS**

All legal and qualified voters, under the laws of the Commonwealth of Virginia, regardless of race, religion, color, national origin, disability, or sex, who reside in the County of Spotsylvania; who are in accord with the principles of the Republican Party; and who express in open meeting or in writing their intent to support all of its nominees for public office in the ensuing election, may participate as members of the Republican Party of Virginia in its mass meetings, party canvasses, conventions, or primaries in their respective election districts, and be eligible for election to the SCRC, subject to the Sections of this Article.

#### SECTION B: SCRC COMPOSITION

In accordance with the State Party Plan, the composition of the SCRC shall be as follows:

- a. One Chairman [see Article VI, Section A.1, and Article VII, Section A.],
- b. All Spotsylvania County residents who hold public office as a bona fide Republican Party member,
- c. One precinct member for every twenty-five (25) to five hundred (500) Republican votes cast in that precinct for President of the United States and Governor of Virginia, combined, during the most recent election for each, respectively. The exact ratio for precinct membership quotas shall be established by majority vote of an SCRC quorum at the first term meeting, but each precinct shall be entitled to a minimum of one (1) precinct member,
- d. A number of "At Large" members not to exceed thirty (30%) percent of the total authorized SCRC membership.

Each precinct member must be a voting resident of his respective precinct. At Large members need only be a voting resident of Spotsylvania County. Once set at the initial SCRC term meeting, quotas cannot be changed for the remainder of that term.

#### **SECTION C: EX-OFFICIO MEMBERS**

All public officials elected as Republicans residing in Spotsylvania County shall be members of the SCRC but shall be eligible to vote only upon presentation of a completed application, and payment of dues. Ex Officio members are exempt from the attendance requirements of Section I of this Article.

#### **SECTION D: PRECINCT MEMBERS**

Precinct Members are SCRC voting members who shall work with the Third Vice Chairman for Precinct Organization, and their respective District Chairman, to establish and maintain an efficient and effective organization within the precinct in which they reside. To accomplish this,

the precinct members should: familiarize themselves with their precinct area; assist in recruiting workers where vacancies exist; know their workers and help supervise their activities; assist in providing absentee ballot information to invalids and other eligible voters unable to vote on election day; and assist in "getting out the Republican vote" on election day.

#### SECTION E: AT LARGE MEMBERS

At-Large Members are SCRC voting members, who shall assist precinct members, as required, in performing the duties specified above. At Large members do not count against precinct member quotas.

#### **SECTION F: ASSOCIATE MEMBERS**

Any person who is in accord with the principles of the Republican Party, and who expresses in open meeting, if requested, their intent to support all of its nominees for public office in an ensuing election, may be elected as an Associate Member of the SCRC. Associate Members need not reside in Spotsylvania County but must otherwise be qualified voters in the Commonwealth of Virginia. Associate Members may debate and discuss business at SCRC meetings and serve on Committees constituted under Article IX but will have no vote on SCRC matters. Associate Members shall be assessed dues according to the dues schedule set forth under the SCRC Standing Rules.

#### SECTION G: HONORARY MEMBERS

The SCRC membership may, by two-thirds (2/3) vote of a quorum, confer Honorary Membership on those individuals who have, in the opinion of that majority, performed exceptional and outstanding service to the Republican Party, and provided exceptional benefit to the SCRC by so doing. Honorary Members shall be non-voting members, exempt from attendance, dues, and residency requirements, with their tenure to be reconfirmed by two-thirds (2/3) vote of an SCRC quorum at the commencement of each SCRC term.

#### **SECTION H: STUDENT MEMBERS**

Any person with a valid identification card from an established educational institution, who is at least eighteen (18) years of age, and not over twenty-five (27) years of age, and who is a full time student, and who otherwise meets the membership qualifications of Section A of this article, may be elected to participate in the SCRC.

#### **SECTION I: ELECTION OF MEMBERS**

The election requirements for SCRC membership are: (1) submission and acceptance of a membership application at or before the SCRC biennial mass meeting; or (2) attending three regular SCRC meetings within the current SCRC term; and (3) payment of dues in accordance with Section J of this article. If joining via the latter, candidates may be nominated at the second such meeting and voted on at the third. They may also be nominated, sponsored and voted on at the third such meeting, at the discretion of the Chairman. These candidates shall provide the Membership Chair with a written declaration of their candidacy, signed by two sponsors, who are members of the SCRC. The Membership Chair or the secretary will report the candidate's name into nomination, along with the sponsors. The candidate is then duly nominated and will be eligible for election to membership at the third attended SCRC meeting. A majority vote of an SCRC quorum shall elect to membership.

#### **SECTION J: REMOVAL FROM OFFICE**

#### 1. Automatic Removal

A member of the SCRC is held to a higher standard of support for nominees of the Republican Party than an individual who merely participates in a mass meeting, party canvass, convention or primary. Therefore, unless exempted under Sections C and G, a member of the SCRC is deemed to have resigned his position on the SCRC, and shall be automatically removed from the SCRC if the member:

- a. Files as a candidate for partisan public office as other than a Republican, or as a Republican when not duly nominated by the SCRC, or
- b. Makes a reportable contribution to any candidate in opposition to a Republican nominee in any General or Special Election, or
- c. Allows his name to be publicly used by any candidate in opposition to a Republican nominee in any General or Special Election, or
- d. Makes a written or other public statement in support of a candidate in opposition to a Republican nominee in a General or Special Election, or
- e. Fails to pay dues to the SCRC as required.

#### 2. Loss of Voting Rights for Lack of Attendance

An SCRC member's voting rights shall be automatically terminated when a member misses three (3) consecutive regular business meetings of the SCRC, in any one term without representation at the meetings by a qualified person from his district holding a proxy (see Article X Section E). The SCRC Membership Chair or Secretary shall, in writing or via e-mail, notify the member of the pending loss of voting rights prior to the meeting at which the loss of said rights would become effective.

#### 3. Removal for Cause

The Chairman or any other member of the SCRC may be removed from office by the vote of two-thirds (2/3) of the other members of the SCRC after being furnished thirty (30) day's notice that such removal will be sought, with charges in writing signed by not less than one-third (1/3) of the members of the SCRC, and allowing him thirty (30) days within which to appear and defend himself.

#### 4. Reinstatement

Any person having his SCRC membership or voting rights terminated for any reason may appeal to the Executive Board for reinstatement, and such an appeal may be submitted to the SCRC. The SCRC may reinstate membership or voting rights by a majority vote, with said rights to become effective at the next regular SCRC meeting.

#### **SECTION K: DUES**

Except as set forth in Sections C and G of this Article, each member of the SCRC, shall be required to pay dues, the amount of which shall be determined by a majority vote of a quorum of the SCRC at the first meeting of each term, and published as a Standing Rule. Any member who fails to pay his dues within sixty (60) days of his election to the SCRC shall lose status as a member until such dues are paid.

The Secretary shall notify, via electronic or first-class mail, any member in default of dues on the amount owed. If the default is not cleared within thirty (30) days of the notice, together with a five dollar (\$5.00) delinquency charge, the member shall be removed from the SCRC roster.

## **ARTICLE VI - OFFICERS**

#### **SECTION A: ELECTION OF OFFICIALS**

The SCRC shall elect from its voting membership a Chairman, by majority vote at a mass meeting, party canvass, convention or primary called for the purpose of electing delegates to the biennial District Convention. The term of office will be for two (2) years. SCRC members will also be elected at this event.

The following officers shall be elected from the voting membership of the SCRC for two-year terms at the first meeting of the SCRC following the election of the Chairman and SCRC members:

- a. First Vice Chairman Programs and Finance
- b. Second Vice Chairman Membership
- c. Third Vice Chairman Precinct Organization
- d. Secretary
- e. Treasurer

Nominations for these offices will be taken from the floor at a regular SCRC meeting, and nominees must receive a majority vote of a quorum present. If no candidate receives a majority on the first ballot, a run-off election between the two candidates receiving the most votes will immediately follow. These officers along with the Chairman and, when appointed, the Executive Assistant to the Chairman, shall constitute the Executive Board of the SCRC, with the Chairman serving as its presiding officer.

The term of office will expire at the next mass meeting, party canvass, convention or primary called for the purpose of electing delegates to the biennial District Convention.

Any officer who has two (2) unexcused absences from Executive Board meetings, as determined by that body, shall be deemed to have resigned that Officer's position.

#### SECTION B: VACANCIES

A vacancy in any SCRC office, other than Chairman, shall be filled by vote of the SCRC for the remaining unexpired portion of the term. Vacancies shall be filled after notice of intent has been included in the call of a regular meeting.

In the event of death, resignation, removal, or inability to act of the Chairman, the Executive Board shall call a special meeting of the SCRC within forty-five (45) days for the express purpose of electing a new Chairman to fill the remainder of the unexpired term.

Voting will be conducted in accordance with Section A.2 of this article.

## ARTICLE VII RESPONSIBILITIES OF OFFICERS

#### **SECTION A: CHAIRMAN**

The Chairman of the SCRC shall preside at meetings of the SCRC; shall appoint all temporary and special committees as needed; shall act as official spokesman for the SCRC and the Republican Party of Spotsylvania County, Virginia; shall provide leadership, direction, and management necessary to ensure that the unit's functions, business, duties, and responsibilities are in accord with the "Party Plan" and other documents issued by the Republican Party of Virginia and the Chairman of the Congressional and State legislative districts; shall maintain a healthy and viable Republican organization; shall coordinate and conduct Republican business with district and state Republican groups and organizations; shall support all candidates running for office on the Party ticket; shall attend all Congressional District meetings and attend State Central Committee meetings; shall support and work closely with the Party's auxiliary groups and encourage the establishment of auxiliary groups within the county, if they do not presently exist; shall organize caucuses, mass meetings and conventions, and ensure that the unit is in compliance with the "Party Plan" for nomination of candidates and the calling of unit meetings, conventions, or party canvasses; shall disseminate information from State and congressional District meetings to the SCRC and other such duties as may be stipulated in these by-laws, the State Party Plan, and in the parliamentary authority specified in Article XII of these bylaws.

#### SECTION B: EXECUTIVE ASSISTANT TO THE CHAIRMAN:

The Executive Assistant shall be appointed by and serve at the discretion of the SCRC Chairman and have the responsibility of coordinating, under the direction of the SCRC Chairman, all the committees of the SCRC and to perform such executive and administrative duties as shall be delegated to him or her by the SCRC Chairman. The Executive Assistant shall be an ex officio, non-voting member of all standing committees, and, at the discretion of the SCRC Chairman, an ex-officio member of any *ad hoc* committee.

#### SECTION C: FIRST VICE CHAIRMAN - PROGRAMS AND FINANCE

The First Vice Chairman for Programs and Finance shall oversee fund-raising programs and special projects as assigned by the Executive Committee; and shall act as SCRC Chairman in the Chairman's absence at scheduled meetings and act as Temporary Chairman if the Chairman is incapacitated or otherwise cannot fulfill his duties. The First Vice Chairman is automatically a member of the Finance Committee and shall be responsible for chairing the Finance Committee.

#### SECTION D: SECOND VICE CHAIRMAN - MEMBERSHIP

The Second Vice Chairman for Membership shall be responsible for recruiting party members and shall maintain an accurate roster of identified Republican voters within Spotsylvania County by precinct for use of the SCRC and candidates nominated for office. The roster shall not be made available to anyone other than the Chairman and the Third Vice-Chairman for Precincts without the express written consent of the Chairman. The Second Vice Chairman shall perform other duties as assigned by the Executive Board.

#### SECTION E: THIRD VICE CHAIRMAN – PRECINCT ORGANIZATION

The Third Vice Chairman for Precinct Organization shall be responsible for the SCRC organization of all Magisterial Districts and precincts within Spotsylvania County. Magisterial District Chairmen shall be appointed by and serve at the pleasure of the Third Vice Chairman and the SCRC Chairman. In the event no member of a district is able to perform as a Magisterial District Chairman, the Third Vice Chairman may appoint an individual who resides outside that district to perform as Magisterial District Chairman.

Precinct Captains, in turn, shall be appointed and serve at the pleasure of their respective Magisterial District Chairman.

Following each election, the Third Vice Chairman shall ascertain the Republican votes officially cast in each precinct for use in determining authorized membership and delegate numbers.

The Third Vice Chairman shall automatically be a member of the Precinct Organization Committee and shall act as its Chairman.

#### **SECTION F: SECRETARY**

The Secretary shall take and maintain the minutes of all meetings of the SCRC; shall make the minutes available to the Executive Board or SCRC upon request; shall maintain an official roster of the officers of the SCRC; shall maintain a record of each member's attendance at all meetings of the SCRC; shall perform such other secretarial duties as the SCRC may determine to be within the scope of the office of the Secretary and as set forth in the parliamentary authority adopted in these bylaws. The Secretary shall be responsible for all correspondence as directed by the SCRC Chairman or Executive Board.

#### SECTION G: TREASURER

The Treasurer shall receive and disburse all SCRC funds as authorized by the SCRC under these bylaws. He shall: maintain records, including a formal ledger, of all monetary transactions; shall report the financial status at regular or special meetings; shall make his records available for yearly audit commencing within one month of his assuming office; shall make provision for the transfer of all records to his successor within five (5) days of his successor's election, with said transfer to be effected no later than fourteen (14) days of his successor's election; and shall serve as a member of the Finance Committee.

The Treasurer shall also serve as agent of record for the SCRC in all matters pertaining to the State Board of Elections.

The Treasurer and the SCRC Chairman are authorized to open and maintain financial accounts in the SCRC's name, and to make deposits, withdrawals, and payments to such accounts. The Treasurer shall distribute funds only under the following conditions:

- a. As authorized by a majority of a quorum of the SCRC, either as an approved budget item or event, or as a special non-budgeted item or event, or
- b. As authorized by the SCRC Chairman, provided that the expenditure does not exceed five hundred (\$500) dollars per item or event, with a one thousand (\$1,000) limit per quarter,
- c. As authorized by the Executive Board, provided that such expenditures shall cumulatively not exceed one thousand five hundred (\$1500) dollars per quarter.

The Treasurer shall not make any disbursements for reimbursements for expenditures by any individual unless such expenditures were authorized in advance by the Chairman, Executive Board, or by vote of the SCRC.

In that the SCRC is a volunteer organization, disbursements for recompense of any SCRC member's or officer's time shall not be made without a vote of approval by two-thirds (2/3) of a quorum of the SCRC.

The Treasurer shall coordinate with the Secretary to send a dues notice to each member prior to the annual renewal date each year. He shall coordinate with the Second Vice Chairman for Membership and the Secretary to identify those individuals that have failed to pay their dues within sixty (60) days of their election or renewal date.

## ARTICLE VIII - EXECUTIVE BOARD

#### **SECTION A: COMPOSITION**

The membership of the Executive Board shall consist of the Chairman; the split congressional district Co-chairman (if any); the three Vice Chairmen, the Secretary, the Treasurer, and the Executive Assistant to the Chairman of the SCRC.

#### **SECTION B: MEETINGS**

The Executive Board shall meet nominally once per month at the direction of the Chairman. Special meetings of the Executive Board may be called by the SCRC Chairman or upon the written request of one-third (1/3) of the members of the Board.

#### **SECTION C: RESPONSIBILITIES**

The Executive Board shall have general supervision of the affairs of the SCRC between its regular business meetings; shall fix the hour and place of SCRC meetings; and make recommendations to the SCRC. The Board shall be subject to the orders of the SCRC, and none of its acts shall conflict with actions taken by the SCRC, District Committee, or State Central Committee.

## **ARTICLE IX – COMMITTEES**

#### **SECTION A: FINANCE COMMITTEE**

There shall be a Finance Committee composed of the First Vice Chairman - Programs and Finance, the Treasurer, and two other members who shall be appointed by the SCRC Chairman promptly after his election. It shall be the duty of this committee to prepare a budget for the fiscal year which shall begin the first day of June, and to submit it to the SCRC Chairman at its regular meeting in May. The Finance Chairman can from time to time submit supplements to the budget for the Current fiscal year. This Committee shall also prepare and present for approval a plan for acquiring moneys set forth in the annual budget.

#### **SECTION B: AUDIT COMMITTEE**

An Audit Committee of no less than two members shall be appointed by the Chairman to review the Treasurer's records and report its findings annually to the SCRC. A professional, independent audit shall be completed biennially when the committee is reconstituted, or when a new chairman or treasurer is elected.

#### SECTION C: PRECINCT ORGANIZATION COMMITTEE

A Precinct Organization Committee composed of the Third Vice Chairman - Precinct Organization, a chairman from each Magisterial District, and a precinct captain from each voting precinct, shall be established to develop and implement effective canvass and voter turn-out programs, and to coordinate closely with the efforts of the Election Support Committee (ESC). The Precinct Organization Committee precinct captains are properly trained, instructed, and supplied, and shall assist the precinct captains in the recruitment and training of precinct workers, especially with respect to election regulations.

All precincts shall have one Precinct Captain. In precincts with only one SCRC member, that member shall automatically be the Precinct Captain for that precinct. In all precincts that have two or more members, the Captain will be the member appointed by the appropriate Magisterial District Chairman.

#### SECTION D: ELECTION SUPPORT COMMITTEE

The Election Support Committee (ESC) shall be a standing committee, with the responsibility to assist in election and voter registration integrity, including the recruitment of Republican poll watchers and election officers for each precinct in the County of Spotsylvania, and, in cooperation with the Board of Elections, the County Registrar, the Republican Party of Virginia, applicable campaigns, and in accordance with all applicable laws and regulations, oversee the training of Republican poll watchers so recruited, with emphasis on the proper guidelines and procedures for rapidly reporting, for resolution, any abnormalities which may be observed regarding elections and voter registrations within the County. The ESC shall have a minimum of three (3) members, but more may be appointed at the discretion of the SCRC Chairman. The SCRC Chairman and all SCRC Election Board Members shall be *ex officio* members of the ESC.

#### SECTION E: MISCELLANEOUS AD HOC COMMITTEES

Such other committees, standing or *ad hoc*, shall be appointed by the SCRC Chairman as the SCRC or the Executive Board shall from time to time deem necessary to carry on the work of the Republican Party in Spotsylvania County.

## ARTICLE X – MEETINGS

#### **SECTION A: TIME AND PLACE**

Regular business meetings of the SCRC shall be held at least once in each quarter of the year and no less than eight (8) times each year. Members are to be notified seven days in advance with an agenda attached by the SCRC Chairman and/or Secretary. The first meeting after the election of the Chairman and SCRC members shall be the annual meeting, and all other officers shall be elected at such meeting. Meetings shall be held at the same location unless circumstances require a temporary change of venue. Any permanent change of location shall require the approval of a two-thirds (2/3) majority of the SCRC at a duly called meeting.

#### **SECTION B: SPECIAL MEETINGS**

Special meetings of the SCRC shall be held upon written notice of not less than one week, upon either: (1) the call of the Chairman, or (2) the call of one-fourth (1/4) of the members. In either instance, the agenda for the meeting shall be included with the notice.

#### SECTION C: ABSENCE OF CHAIRMAN

In the absence of the Chairman, the senior Vice Chair present shall assume the duties of the Chair for the duration of the Chair's absence and exercise any authority specifically granted to the Chair.

#### **SECTION D: QUORUM**

Twenty-five (25%) percent or fifteen (15) of the voting members, whichever is less, of the SCRC in attendance at a called meeting shall constitute a quorum, *provided that* the Chairman or one of the Vice Chairmen is present and presiding.

#### **SECTION E: PROXIES**

Members of the SCRC may be represented in meetings by a proxy subject to the following conditions:

- 1) No Individual may cast more than one vote for any one item of business.
- 2) The proxy holder must be a member of the Republican Party from the same election district as the absent member of the SCRC. Because an individual may not cast more than one vote, a SCRC member may not carry a proxy, only non-members may do so.
- 3) The proxy holder must reside in the same Election District as the absent member whose proxy he or she carries.
- 4) The absent member granting the proxy must have his/her dues paid up to date in order to be valid.
- 5) Proxies will be reviewed by a credentials committee prior to presentation. The credentials committee will be appointed by the Chairman or his/her designee for review and/or approval.
- 6) All proxies shall be in writing and signed by the maker of the proxy and shall be substantially in the form of Attachment 2.

## ARTICLE XI - VOTING RULES IN A PARTY CANVASS

In conducting a party canvass in which there are more than two (2) candidates for one position, the voting rules shall allow for any process described by way of illustration under Preferential Voting in Section 44 of Robert's Rules of Order, Current Edition.

## ARTICLE XII - PARLIAMENTARY AUTHORITY

All official SCRC meetings shall, to the extent applicable, be governed by and conducted in accordance with the following, giving precedence as listed: the current State Party Plan, SCRC bylaws, and otherwise in accordance with the then current edition of Robert's Rules of Order.

## ARTICLE XIII - AMENDMENT OF BYLAWS

These bylaws may be amended at any regular meeting of the SCRC by a two-thirds (2/3) vote of the SCRC in attendance *provided that* the amendment has been submitted in writing at the previous regular meeting, and a copy of the proposed amendment is attached to the official call of the meeting at least seven (7) days in advance.

### ARTICLE XIV - STANDING RULES

A set of rules, known as the rules of the SCRC, not in conflict with the bylaws, shall be passed by majority vote of an SCRC quorum. An up-to-date copy of these rules shall be kept by the secretary. The secretary shall supply a copy of these rules as an attachment to the bylaws to new members and to any SCRC member upon request.

## ARTICLE XV – WEBSITE

The SCRC shall cause to be established and maintained an official website. The purpose of this website is to publish official information about the activities of and documentation about the SCRC as well as forms used in conducting business. The website shall be open for viewing by anyone. However, some documents may be restricted to only members of the SCRC. The method for ensuring restriction shall be determined by the Webmaster.

The SCRC shall own the website domain name (internet address), which is currently "www.spotsyrepublicans.com". The domain name shall be registered to the SCRC Treasurer as agent to the State Board of Elections for the SCRC.

The contents of the website shall be determined by the Executive Board as a whole. The website shall be developed and maintained by a Webmaster. The Webmaster may perform these functions as a volunteer or be compensated by a two-thirds (2/3) majority vote of the SCRC. However, in either case, the Webmaster shall do so via a contract that establishes responsibilities and costs. All costs shall be paid by the SCRC as line items to the annual budget.

The website may provide a means to electronically collect dues, fees for activities, donations and charges for admission to sponsored events (e.g. mass meeting, fundraiser, delegate and candidate fees, etc.) as determined by the Executive Board. The Treasurer will ensure proper accounting, control and reporting for such monies collected.

## ARTICLE XVI -- SCRC ENDORSEMENTS

The SCRC, by majority vote of a quorum, may endorse candidates in races for offices in which either (a) partisan nominations are prohibited by law, or (b) there is no Republican Party nominee. Such endorsement must be requested by the candidate, except when prohibited by law, and must be made no earlier than sixty (60) days prior to the filing deadline established by the relevant public authority. The vote for endorsement shall occur at the SCRC meeting (special or regular) following the meeting at which the endorsement request was made, but not prior to thirty (30) days after the filing deadline, with prior notice given in the Call for said meeting.

## **Attachment 1 - Standing Rules**

#### Note:

These standing rules are established in accordance with Article XIV of the Spotsylvania County Republican Committee Bylaws. They are not an included part of the bylaws and revisions require only a majority vote of a quorum for approval.

#### 1. Dues

The dues for membership in the SCRC shall be fifty (\$50.00) dollars per biennial term for the Chairman, all precinct and at large members, and all voting ex officio members. Dues for Associate members shall be twenty (\$20.00) dollars per biennial term, and ten (\$10.00) per biennial term for student members. If any member subject to dues is elected to membership for one-half (1/2) of a term or less, their respective dues shall by one-half (1/2) the normal amount for the remainder of that term.

#### 2. Resolutions

Any voting member may offer a resolution to the SCRC for consideration. The resolution should be presented to the Chairman in writing to be added to an upcoming Meeting Agenda. The member shall present the resolution at a Regular SCRC Meeting, followed by open discussion, suggestions, questions, and possible amendment by the SCRC membership. The resulting draft shall be distributed to all SCRC members to be voted on at the next Regular SCRC Meeting.

#### 3. Precinct Member Quota Ratio

As per Article V, Section B, Sub-paragraph c., Precinct Members shall equal the number of Republican votes cast in each precinct for President of the United States and Governor of Virginia in the most recent election for each, divided by a factor of two (200) hundred. This factor shall remain in force for the remainder of the term during which this rule was adopted and may be amended only during the first meeting of any subsequent term.

# **Attachment 2- Proxy**

I,	of	Election
District do hereby constitute and ap	ppoint	my
true and lawful attorney to vote as m	y proxy at a meeting of the Spots	ylvania County Republican
Committee (SCRC) on the	day of, 20	, or at any adjourned
meeting thereof, and for me in my na	ame, place, and stead to vote with	all the power that I should
possess if personally present, hereby	revoking all previous proxies.	
Signed:		
Date:, 20		
Witnessed by:		
Date: 20		